

Guidelines for Applying for a Residence Permit Retired Non-Citizen

A. What is a Residence Permit for Retired Non-Citizen?

It is a permit that allows an eligible retired non-citizen to reside in Mauritius for three years. Application is made, through the Board of Investment (BOI) to the Passport & Immigration Office (PIO). An application, if completed to the satisfaction of the Board of Investment and Passport and Immigration Office, will be determined within three working days of its submission.

B. Eligibility

A retired non-citizen wishing to apply for a residence permit should first **register** with the Board of Investment. To register as a retired non-citizen, he/she must undertake to transfer to his/her local bank account in Mauritius, at least 40,000 US dollars annually, or its equivalent in convertible foreign currency.

C. Registration

A registration form should be filled in and submitted to BOI. The applicant must indicate the annual amount and the name and relevant coordinates of the bank through which the transfer will be made. Upon BOI being satisfied, a registration certificate will may be issued to the applicant.

D. Application for Residence Permit

After registration, an application for Residence Permit should be made on the “Application for Residence Permit – Retired Non-Citizen” form, accompanied by the following documents:-

- Copy of passport details (personal data and visa pages)
- Copy of birth certificate (If not in English or French, an authorised translated copy to be produced).
- Four recent passport sized photographs
- A medical certificate issued by a doctor in Mauritius, together with reports of HIV test, Hepatitis B Surface Antigen and chest x-ray
- A bank guarantee of MRU 50,000 made in favour of the Government of Mauritius.
- Residence Permit fee

- ❖ Bank guarantees will be accepted only if issued by local banks or local branches of overseas banks. For information on bank guarantees, please contact any local bank (list attached).
- ❖ The Residence Permit fee is Rs 10,000 and is payable by a bank cheque drawn to the order of the Government of Mauritius. Cash payment is not accepted. For unsuccessful applications, the fee will be refunded in full, within seven working days of the decision.
- ❖ All copies of documents submitted must be certified true copies, otherwise original documents should be produced for verification. All original documents will be returned immediately, except for the medical certificate and bank guarantee.
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- ❖ The passport should have a validity period of at least six weeks with a valid visa/entry.

E. The process

BOI will forward all complete applications to the Passport & Immigration Office on the same day of receipt, provided they are received before 1 pm. PIO will acknowledge receipt to BOI and will determine the application within the next two working days. The applicant will be notified of the decision within these two working days.

1. If approved, the applicant may collect the Residence Permit on the working day following notification.
2. If the application is not determined within the stated period, it shall be deemed to have been approved. The acknowledgement receipt shall then be considered as a Residence Permit and will be given to the applicant by BOI, after consultation with PIO.
3. If the application is not approved, a formal letter informing the decision will be issued and the residence permit fee paid will be refunded in full, within seven working days of the decision. The decision of the Passport & Immigration Office is final.

F. Medical Certificate

All non-citizens applying for a residence permit are required to conduct a set of compulsory medical tests and submit all the results to a local doctor who will issue a medical certificate after a medical examination. Non-citizens may do the tests either in their own country before coming to Mauritius or do them here after arrival. Tests may be done at any private medical laboratory or clinic registered with the Ministry of Health and Quality of Life (List available at BOI).

For tests done abroad, applicants will have to repeat three tests in Mauritius, namely: Hepatitis B Surface Antigen, HIV and Chest x-ray. The medical certificate and the reports for these three tests (HIV, Hepatitis B Surface Antigen and chest x-ray) must be submitted at time of application. No application for Residence Permit will be accepted if there is evidence that the applicant is suffering from any infectious or contagious disease.

List of medical tests required:

- 1) Blood tests for:
 - a) Haemoglobin and Full Blood Count;
 - b) Hepatitis B Surface Antigen;
 - c) Anti HIV screening test for AIDS;
 - d) VDRL test
- 2) Urine tests for albumin and sugar;
- 3) Stool test for parasites;
- 4) Chest x-ray

- ❖ Medical tests should have been done no longer than six months before date of submitting an application
- ❖ Children under 12 years of age are not required to do blood tests.

G. Residence Permit for accompanying spouse and dependent children

For spouse and dependents, if any, an application for a normal residence permit should be made on the form “**Application to enter Mauritius**” and submitted along with the following documents:-

- Copy of marriage certificate or documentary evidence of civil partnership/common law partner
- Copy of passport details of each dependent (personal data and visa pages)
- Copy of birth certificate of each dependent
- Copy of certificate of adoption in case of a legally adopted child
- Four recent passport sized photographs of each dependent
- A medical certificate issued by a doctor in Mauritius for each dependent
- A bank guarantee in favour of the Government of Mauritius, as a security deposit, for each dependent. For the amount required, please enquire at the Occupation Permit Unit.

- ❖ Dependents include spouse and children under 18 only. Spouse includes both married and common law partners. Children include legally adopted children and children from a previous marriage.
- ❖ Processing time for residence permit for dependents varies between 3 and 5 days.
- ❖ All copies of documents submitted must be certified true copies, otherwise original documents should be produced for verification. All original documents will be returned immediately, except for the medical certificate and bank guarantee.

A Residence Permit may be cancelled if the holder no longer satisfies the criteria and conditions of registration, or has acted in contravention to any laws of Mauritius, or has given any false or misleading information in the application.

Application forms, guidelines and other useful information leaflets may be obtained from the Occupation Permit Unit, Board of Investment, c/o Passport & Immigration Office, 4th Floor, Sterling House, Lislet Geoffroy St, Port Louis Tel: + (230) 211 8234 Fax: + (230) 208 8160
Email: op@investmauritius.com They may also be downloaded from the following websites: www.investmauritius.com or <http://passport.gov.mu>

These guidelines may be subject to changes and should not, in any circumstances, be treated as a legally binding document.