



## PAYMENT OF ANNUAL REGISTRATION FEES BY COMPANIES, SOCIETE COMMERCIALES, LIMITED PARTNERSHIPS, LIMITED LIABILITY PARTNERSHIPS AND FOUNDATIONS FOR 2019

### CORPORATE AND BUSINESS REGISTRATION DEPARTMENT

**One Cathedral Square Building  
Jules Koenig Street  
Port Louis**

The public is hereby informed that, in accordance with the Companies Act 2001, the Limited Partnerships Act 2011, the Limited Liability Partnerships Act 2016 and the Foundations Act 2012, annual registration fees should be paid during the period **03 January to 22 January 2019**.

Payment of fees in respect of the following may be effected as from the 1st working day i.e. **3 January 2019 to 22 January 2019** at the office and online.

***See note (4) for early payment***

***Online payment may be effected as from 1<sup>st</sup> January 2019***

|     | Types of Companies/Sociétés/Limited Partnerships/Limited Liability Partnerships/Foundations                                 | Registration Fees Payable (Rs) |                |
|-----|---|--------------------------------|----------------|
|     |   | Within Due Date                | After Due Date |
| (a) | Small Private company (Turnover not exceeding Rs 10 Million)  | 500*                           | 750            |
| (b) | Small Private company (Turnover exceeding Rs 10 Million)  | 2,500                          | 3,750          |
| (c) | Private company (Turnover exceeding Rs 50 Million)  | 9,000                          | 13,500         |
| (d) | Public Company  | 13,500                         | 20,250         |
| (e) | Foreign Company   | 13,500                         | 20,250         |
| (f) | Private Company holding a Category 1 Global Business Licence<br><b>(Incorporated prior to 16<sup>th</sup> October 2017)</b> | 9,000                          | 13,500         |
| (g) | Public company holding a Category 1 Global Business Licence<br><b>(Incorporated prior to 16<sup>th</sup> October 2017)</b>  | 13,500                         | 20,250         |
| (h) | Foreign company holding a category 1 Global Business Licence<br><b>(Incorporated prior to 16<sup>th</sup> October 2017)</b> | 13,500                         | 20,250         |
| (i) | Private Company holding a Global Business Licence<br><b>(Incorporated after 16<sup>th</sup> October 2017)</b>               | 9,000                          | 13,500         |
| (j) | Public company holding a Global Business Licence<br><b>(Incorporated after 16<sup>th</sup> October 2017)</b>                | 13,500                         | 20,250         |
| (k) | Company holding a Category 2 Global Business Licence<br><b>(Incorporated prior to 16<sup>th</sup> October 2017)</b>         | <b>US\$65</b>                  | <b>US\$100</b> |

|     |  |                |                |
|-----|--|----------------|----------------|
| (l) | Authorised Company   | <b>US\$100</b> | <b>US\$150</b> |
| (m) | Dormant Company ( <i>Only those companies recorded by the Registrar as being dormant</i> ) | 2,500          | 3,750          |
| (n) | Société Commerciale including Société Commerciale de fait                                  | 9,000          | 13,500         |
| (o) | Domestic Limited Partnership   | 2,500          | 3,750          |
| (p) | Foreign Limited Partnership  | 9,000          | 13,000         |
| (q) | Limited Partnership holding a Category 1 Global Business Licence                           | 2,500          | 3,750          |
| (r) | Domestic Limited Liability Partnership   | 2500           | 3750           |
| (s) | Foreign Limited Liability Partnership  | 9000           | 13000          |
| (t) | Limited Liability Partnership holding a Category 1 Global Business Licence                 | 2500           | 3750           |
| (u) | Foundation (including redomiciliation)   | 9,000          | 13,000         |

## **1. Payment of Registration Fees by a Small Private Company**

Small private companies are reminded that payment of 2019 annual fees depends on their turnover i.e. -

*A fee of Rs 500 is payable in case turnover does not exceed Rs 10 Million.*

**\* Note (1): The amount to be claimed as Registration fee will be based on the turnover recorded at this Office.**

*In case the financial summary has not been filed or not due yet, the fees must be accompanied by a Declaration made by the Director(s) that the turnover of the Company has not exceeded 10 million rupees during the last preceding accounting period.*

A specimen of the Declaration Form may be downloaded from our Website or collected at the Counter on the ground floor of the office.

## **2. Procedures for payment of Registration fees**

***Pursuant to paragraph 5 (1) & (2) of the Regulation dated 9 January 2016 (GN 3 of 2016 refers):***

The following entities **must** according to the above regulations use the online service:

1. A person providing a service by making a filing or payment required under the Act or a relevant Act.
2. Audit Firm.
3. Company with turnover of 50 million rupees or more.
4. Corporate Secretary or firm providing secretarial services.
5. Law firm.
6. Management company or company with a management licence issued under the Financial Services Act.
7. Registered Agent

### 3. Modes of Payment

Payment can be effected in the following manners:

#### a) **BY CASH ONLY AT THE OFFICE**

Payment may be effected as follows:-

By calling at the Cash Office situated on ground floor at One Cathedral Square Building, Jules Koenig Street, Port Louis during the following official hours:

**Weekdays: 8.30 a.m. to 4.30 p.m.**

**Saturdays: 8.30 a.m. to 12.00 hours**

#### b) **PAYMENT BY CHEQUES**

**Cheques** to be deposited or posted should reach this office on or before **22 January 2019 at latest by 4.00 p.m** otherwise a different fee will be applicable.

*The cheque should:*

- *be payable to the Government of Mauritius*
- *be crossed*
- *clearly indicate on verso, the file number and name of the company and the name, address and phone number of a contact person.*

#### c) **ONLINE PAYMENT :**

In order to effect online payment, the entities listed at (2) above (if not already registered) should be registered with the Mauritius Network Services (MNS) at <https://servicemns.mu>. For more information you may call the MNS customer services department on 401-6805.

#### Procedures for paying online

Once registered the following steps must be followed:

- i. Click on the '**Yearly Fees Menu**' which will load the '**Yearly Fees Dashboard**'
- ii. Select the '**Search Yearly Fees**' tab
- iii. Choose the appropriate currency (**MUR or USD**) and click '**Search Pending Fees**'
- iv. Once a list of '**pending yearly fees**' appear, select the **company/ companies** for which payment has to be effected. The item(s) will instantly be added to cart. A cart summary is displayed on the right-hand side of the application
- v. To effect payment, select the appropriate '**mode of payment**', be it '**Deposit Account**' (MUR & USD), '**Electronic Payment**' (MUR only) or '**Credit Card**' (MUR only).

**d) PAYMENT FROM DEPOSIT ACCOUNT**

**Note (2): Companies operating a Deposit A/C with CBRD should ensure that they replenish same before 31st December 2018 to enable payment of Registration Fees for 2019 as from 3rd January 2019.**

**e) ELECTRONIC TRANSFER VIA LOCAL BANKS (FOR MUR ONLY)**

**f) BY DEBIT/CREDIT CARDS**

**Note (3):- A Service Charge of 1.725% is applicable for payment of Registration fees exceeding Rs 25 000 by *Credit/Debit cards***

**Companies, Sociétés, Limited Partnerships, Limited Liability Partnerships and Foundations are reminded that it is their responsibility to ensure that payment of Registration Fee is effected not later than 22 January 2019. After the due date, i.e. 22 January 2019, another fee is applicable as per above schedule.**

**The public is also informed that a list of Companies/ Sociétés Commerciales/ Limited Partnerships/ Limited Liability Partnerships and Foundations with the corresponding annual registration fees payable is available on our website <http://companies.govmu.org> - for consultation as from 15 December 2018.**

**Note (4):- Early payment of registration fees will be accepted by the Office as from 17 December 2018 .The same modes of payments apply.**

***Non-payment of Registration fee amount to an offence under the Act.***

**11 DECEMBER 2018**

**REGISTRAR OF COMPANIES**