

Government Notice No. 151 of 2006

The Companies Act 2001

**Regulations made by the Minister under section 360
of the Companies Act 2001**

1. These regulations may be cited as the Companies (Prescribed Forms) (Amendment Regulations) 2006.
2. In these regulations –
“Principal regulations” means the Companies (Prescribed Forms) Regulations 2001.
3. The principal regulations are amended –
4. (a) by repealing the First Schedule and replacing it by First Schedule to the Regulations;
5. (b) by repealing the Fifth Schedule and replacing it by the Second Schedule to these regulations
4. These regulations shall be deemed to have come into operation on 1st October 2006.

Made by the Minister on 30th September 2006.

FIRST SCHEDULE
(regulation 3(a))
FIRST SCHEDULE
(regulation 3(1)(a))

<p>THE COMPANIES ACT 2001</p> <p>APPLICATION FOR INCORPORATION OF A COMPANY <i>(Section 23(1)(a))</i></p> <p>Form duly filled to be sent or delivered to the Registrar of Companies</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">FOR OFFICE USE</td> <td style="text-align: center;">S23.F1</td> </tr> <tr> <td>Document Folio</td> <td><input style="width:100%;" type="text"/></td> </tr> <tr> <td>Category</td> <td><input style="width:100%;" type="text"/></td> </tr> <tr> <td>Company No.</td> <td><input style="width:100%;" type="text"/></td> </tr> <tr> <td>Date of Incorporation</td> <td><input style="width:100%;" type="text"/></td> </tr> </table>	FOR OFFICE USE	S23.F1	Document Folio	<input style="width:100%;" type="text"/>	Category	<input style="width:100%;" type="text"/>	Company No.	<input style="width:100%;" type="text"/>	Date of Incorporation	<input style="width:100%;" type="text"/>
FOR OFFICE USE	S23.F1										
Document Folio	<input style="width:100%;" type="text"/>										
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If there is insufficient space on the form to supply the information required, please attach a separate sheet containing the information set out in the prescribed format (specify the number of sheets provided at page 3).

Name of proposed company

Category: *Domestic company
 *Category 1 Global Business
 *Category 2 Global Business

Nature: *Private
 *Public

Type: *Limited by shares
 *Limited by guarantee
 *Limited by shares and guarantee
 *Unlimited company

State whether: *One person company Yes No

*Limited life company Yes No Duration: years

**Full Name of applicants	Full Address of applicants
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Full address of Registered Office

* Tick where applicable
 ** Please give surname in BLOCK letters followed by first name(s)

FIRST SCHEDULE - Continued

DIRECTORS

(for office use)

The following persons are the directors of the proposed company:

*Full Name	Residential Address	Citizen of Mtius (Yes/No)	Business Occupation	**Other Directorship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

SHAREHOLDERS/MEMBERS

The following persons are the shareholders/members of the proposed company:

*Full Name and Address	Citizen of Mtius (Yes/No)	Class of Shares	No. of Shares	Par Value (if any)	*** Amount & Currency Paid Unpaid	
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

******SECRETARY**

*Full name

Full Address

- * In case of a natural person, give surname in BLOCK letters followed by first name(s) and any former name(s)
- ** If there is other directorship, in any public company, or subsidiary of any public company, provide annexure, and if none, state so
- *** If paid otherwise than cash, describe briefly
- **** In case of a one person company, the name of the secretary should be stated

This page is not applicable to Global Business Companies

Business Name (if any)

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General nature of business

Nature of business	Location of business	Date/Proposed Date* of commencement of Business

Address of principal place of business

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Postal Address

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Telephone Number

Fax Number

Email Address

State work force at time of application

Contact Details

Name of Contact Person:

Address of Contact Person:

.....

Telephone Number: Fax Number:

Email Address :.....

* Delete as appropriate

FIRST SCHEDULE - Continued

Declaration by applicant(s)

I/We declare that the information contained in this application is true and correct.

Name and signature:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Date:

The following documents accompany this form:

	<i>For office use</i>	
	YES	NO
1. Consent and certificate of every Director (please use Form 7 for this purpose)	<input type="checkbox"/>	<input type="checkbox"/>
2. Consent and certificate of secretary (please use Form 8 for this purpose)	<input type="checkbox"/>	<input type="checkbox"/>
3. Shareholders' consent (please use Form 9 for this purpose)	<input type="checkbox"/>	<input type="checkbox"/>
4. Members' consent (limited by guarantee)(please use Form 10 for this purpose)	<input type="checkbox"/>	<input type="checkbox"/>
5. Written authority of the agent that signed the form of consent	<input type="checkbox"/>	<input type="checkbox"/>
6. Notice of reservation of name	<input type="checkbox"/>	<input type="checkbox"/>
7. Constitution of company in two originals duly certified (if any)	<input type="checkbox"/>	<input type="checkbox"/>
No. of sheets provided		<input type="text"/>

Presented by: Name: Address : Reference:	<i>(For office use)</i> Incorporation fee: Other fees :	Officer's Name: Sig: Date:
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ADDITIONAL APPLICANTS

The following persons are the applicants of the proposed company:

*Full Name	Full Address

ADDITIONAL DIRECTORS

The following persons are the directors of the proposed company:

*Full Name	Residential Address	Citizen of Mtius (Yes/No)	Business Occupation	**Other Directorship

ADDITIONAL SHAREHOLDERS/MEMBERS

The following persons are the shareholders/members of the proposed company:

*Full Name and Address	Citizen of Mtius (Yes/No)	Class of Shares	No. of Shares	Par Value (if any)	*** Amount & Currency	
					Paid	Unpaid

SECOND SCHEDULE
(regulation 3(1)(b))

THE COMPANIES ACT 2001 APPLICATION TO CHANGE NAME OF A COMPANY <i>(Section 36(1)(a))</i>	FOR OFFICE USE	S36.F2
	Document Folio	

Present name of company

Company No.

Category

Date of Incorporation

Proposed name of company

Enclosed hereto the following documents:

1. Notice of reservation of name
2. Copy of special resolution for the change of name

Signature of director/secretary:

Name of director/secretary:

Date:

Presented by: Name: Address :..... Reference:	<i>(For office use)</i> Other fees :..... :..... :..... Officer's Name: Sig: Date:
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THIRD SCHEDULE
(regulation 3(1)(c))

<p>THE COMPANIES ACT 2001</p> <p>STATEMENT OF PARTICULARS OF CHARGES (Section 127(2))</p>	<p>FOR OFFICE USE</p> <p style="background-color: black; color: white; padding: 2px;">S127.F3</p> <p>Document Folio </p>
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Form duly filled in to be filed with the Registrar of Companies within 28 days after the date on which the acquisitions of any property or the date of the registration of the company, as the case may be.

Name of company

Category

Company No.

Date of Incorporation

Take notice that a charge *was created by the company/ *exists on property acquired by the company, particulars of which are set out below.

- (a) The *charge was created on in Vol *property the subject of a charge was acquired on
- (b) The nature of charge is *fixed/floating/mortgaged/other (specify)
- (c) The creation of subsequent charges *is/ *is not restricted or prohibited
- (d) The amount secured by the charge is
- (e) The property charged is: (describe briefly)
.....
.....
- (f) The name of the charge holder is:
- (g) The name of the debenture holder's representative is
(to be used if the charge is constituted by a debenture or debentures)

Signature of director/secretary:

Name of director/secretary:

Date:

*Note: * delete as appropriate*

<p>Presented by:</p> <p>Name:</p> <p>Address :.....</p> <p>Reference:</p>	<p align="center"><i>(For office use)</i></p> <p>Officer's Name:</p> <p>Sig:</p> <p>Date:</p>
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FOURTH SCHEDULE
(regulation 3(1)(d))
 FORM 1

THE COMPANIES ACT 2001 CONSENT AND CERTIFICATE OF DIRECTOR OF AMALGAMATED COMPANY <i>(Section 248(2)(f))</i>	FOR OFFICE USE	S248.F4
	Document Folio <input style="width: 150px; height: 20px;" type="text"/>	

sheets with the consent and certificate of the additional director or directors set out in the prescribed format.

Name of amalgamated company

Category

Company No.

***Full name of director**

ID No.

Full address

I consent to act as director of the above amalgamated company and certify that I am not disqualified from being appointed, or holding office as, a director of a company. **I also certify that I am not over the age of seventy.

Date:

Signature:

Note: * Please give surname in BLOCK letters followed by first name(s).
 ** Applies to director of public company unless approval is obtained under section 138(6). (Copy of approval to be attached). Delete if not applicable

Presented by: Name: Address :..... Reference:	<i>(For office use)</i> Officer's Name: Sig: Date:
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<p>THE COMPANIES ACT 2001</p> <p>CONSENT AND CERTIFICATE OF SECRETARY OF AMALGAMATED COMPANY <i>(Section 248(2)(f))</i></p>	<p>FOR OFFICE USE</p> <p>Document Folio <input style="width: 100%;" type="text"/></p>	<p>S248.F5</p>
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If there is more than one secretary, please attach a separate sheet or sheets with the consent and certificate of the additional secretary or secretaries set out in the prescribed format.

Name of amalgamated company

Category

Company No.

***Full name of secretary**

****ID No./Company No.**

Full address

*****Qualifications**

I consent to act as secretary of the above amalgamated company and certify that I am not disqualified from being appointed, or holding office as, a secretary of a company.

Date:

Signature:

Note: * In case of a natural person, please give surname in BLOCK letters followed by first name(s) and former name(s).

** Delete as appropriate

*** Does not apply to small private company or company holding a Category 2 Global Business Licence

<p>Presented by:</p> <p>Name:</p> <p>Address :</p> <p>.....</p> <p>Reference:</p>	<p><i>(For office use)</i></p> <p>Officer's Name:</p> <p>.....</p> <p>Sig:</p> <p>Date:</p>
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Second Schedule
(regulation 3(b))
FIFTH SCHEDULE
(regulation 3(1)(e))

<p>THE COMPANIES ACT 2001</p> <p>ANNUAL RETURN OF COMPANY LIMITED BY GUARANTEE (Section 269(3))</p>	<p>FOR OFFICE USE</p>	<p>S269.F6</p>
	Document Folio	<input style="width:100%;" type="text"/>
	Category	<input style="width:100%;" type="text"/>
	Company No.	<input style="width:100%;" type="text"/>

If there is insufficient space on the form to supply the information required, please attach a separate sheet containing the information set out in the prescribed format.

Specify the number of sheets provided

Name of company

Full address of Registered Office

Place where members' register is kept (if other than Registered Office)

Date of Annual Meeting

Total amount of indebtedness of company in respect of all charges to be filed

DIRECTORS

The following persons are the directors of the company:

Full Name	Residential Address	Citizen of Mtius (Yes/No)	Business Occupation	Other Directorship
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

SECRETARY Full name

Full Address

AUDITOR Full name

Full Address

Signature of Director/Secretary **Date**

Name of Director/Secretary

<p>Presented by:</p> <p>Name:</p> <p>Address :.....</p> <p>.....</p> <p>Reference:</p>	<p><i>(For office use)</i></p> <p>Officer's Name:</p> <p>.....</p> <p>Sig:</p> <p>Date:</p>
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Sheet of

(for office use)

