



**CORPORATE AND BUSINESS REGISTRATION DEPARTMENT**  
**(Office of the Registrar of Companies)**

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[Website: https://companies.govmu.org](https://companies.govmu.org)

**The attention of the public is drawn to the following:**

**Payment of fees as listed down should be effected by 20 January 2025**

- (I) **Annual Registration Fee**
- (II) **Trade Fee**
- (III) **Fees for:**
  - *Agent in Land and/or Building or Estate Agency*
  - *Land Promoter and Property Developer*
  - *Multi-purpose hall including wedding hall*

**(I) ANNUAL REGISTRATION FEES**

**For all Companies, Sociétés Commerciales, Limited Partnerships, Limited Liability Partnerships and Foundations for 2025**

The public is hereby informed that, in accordance with the Companies Act 2001, the Limited Partnerships Act 2011, the Limited Liability Partnerships Act 2016 and the Foundations Act 2012, annual registration fees should be paid during the period **03 to 20 January 2025**.

**Payment of fees of the following may be effected as from 16 December 2024 at the office or online. A list of all companies with their respective fees payable will be available on our website as from 16 December 2024.**

Types of Companies / Sociétés / Limited Partnerships / Limited Liability Partnerships/Foundations		Registration Fees Payable (Rs)	
		Within Due Date	After Due Date
(a)	Small Private company (Turnover not exceeding Rs 30 Million)	500*	750
(b)	Small Private company (Turnover exceeding Rs 30 Million) but less than Rs 100 Million	2,500	3,750
(c)	Private company (Turnover exceeding Rs 100 Million)	9,000	13,500
(d)	Public Company	13,500	20,250
(e)	Foreign Company	13,500	20,250
(f)	Private company holding a Global Business Licence	9,000	13,500
(g)	Public Company holding a Global Business Licence	13,500	20,250
(h)	Foreign Company holding a Global Business Licence	13,500	20,250
(i)	Authorised Company	US\$100	US\$150
(j)	Dormant Company (Only those companies recorded as dormant by the Registrar)	2,500	3,750
(k)	Société Commerciale including Société Commerciale de fait	9,000	13,500
(l)	Domestic Limited Partnership	2,500	3,750
(m)	Foreign Limited Partnership	9,000	13,000
(n)	Limited Partnership holding a Global Business Licence	2,500	3,750
(o)	Domestic Limited Liability Partnership	2,500	3,750
(p)	Foreign Limited Liability Partnership	9,000	13,000
(q)	Limited Liability Partnership holding a Global Business Licence	2,500	3,750
(r)	Foundation	9,000	13,000

### Payment of Registration Fees by a Small Private Company

Small private companies are reminded that the payment of 2025 annual fees depend on their turnover i.e. -

*A fee of Rs 500 is payable in case turnover does not exceed Rs 30 Million.*

**\* Note (1): The amount payable as Registration fee is based on the previous turnover recorded at this Office.**

*In case the financial summary has not been filed or not due yet, the fees must be accompanied by a Declaration made by the Director(s) that the turnover of the Company has not exceeded 30 million rupees during the last preceding accounting period. Please ensure that fees have been adjusted prior to making the payment.*

A specimen of the Declaration Form may be downloaded from our website or collected at the Counter on the ground floor of the office.

## **(II) Payment of Trade Fees**

Payment of Trade fees for financial year 2024/2025 must be effected at the office of the **Corporate and Business Registration Department (CBRD)** as follows: -

Where the fees due exceed the sum of 5,000 rupees, payment may be made either in 2 equal instalments, **the first instalment being paid on or before 20 January 2025** and the second instalment being paid on or before 30 June 2025. In case of a single instalment, payment may be made on or before 20 January 2025.

### **Exemption from payment of Trade Fees not more than MUR 5000**

Businesses with classified trades and whose fees are not more than MUR 5000 are exempted for payment of Trade Fees.

**Note 1:** However, this provision is not applicable to regulated activities.

**Note 2:** Exemption from payment for businesses registered on or after 5 August 2021

(Amendment brought to The Local Government Act, through the Finance (Miscellaneous Provisions) Act 2021)

**Businesses registered on or after 5 August 2021 are exempted from the payment of Trade Fees for two financial years; as from their date of registration. Those businesses whose 2 Financial Years have already lapsed are required to pay their trade fees.**

**Trade Fees in respect of these businesses are therefore payable as from 1 July 2023.**

**However, the above exemptions do not apply for the following activities falling under the Real Estate Agent Authority:**

- *Agent in Land and/or Building or Estate Agency*
- *Land Promoter and Property Developer*
- *Multi-purpose hall including wedding hall*

## **1. Procedures for payment of Registration fees**

*(Pursuant to paragraphs 5(1) & (2) of the Regulations - Companies Act dated 9 January 2016 - GN 3 of 2016 refers)*

The following entities **must**, according to the above regulations, use the online service:

A person providing a service by making a filing or payment required under the Act or a relevant Act.

1. Audit Firm.
2. Company with turnover of 100 million rupees or more.
3. Company Service Provider
4. Law firm.
5. Management Company or company with a management licence issued under the Financial Services Act.
6. Registered Agent

### **Payment Instructions**

#### **Modes of Payment for Registration and Trade Fees**

##### **Online Payment**

To effect online payment, individual customers and companies must be registered with the Mauritius Network Services (MNS). If not already registered, please complete the registration process at [MNS Portal](#).

**For assistance, contact MNS Customer Service:**

**Local Hotline: 86205**

**International: +230 4607205**

**Email: [customer.service@mns.mu](mailto:customer.service@mns.mu)**

##### **Accepted Methods for Online Payment:**

- Payment from Deposit Account (MUR & USD)
- Electronic Transfer via Local Banks (MUR only)
- Credit Card (MUR only)
- **Instant Payment System (IPS) via MauCAS:**
  - Internet Banking
- **QR Code Scanning via Banking Applications:**
  - POP (Bank One)
  - Juice (MCB)
  - Blink (Emtel)
  - QR Code (MauBank)

### **Online Payment Procedure:**

Log in to the MNS portal.

Navigate to the 'Pay Yearly/Trade Fees' section.

Click 'Dashboard' and select 'Search Pending Fees'.

Select the applicable fee type:

Yearly Fees: Choose the company/companies and add items to the cart.

Trade Fees: Select the appropriate BRN and instalment.

Check the cart summary and proceed to payment.

Choose the preferred payment method (Deposit Account, Electronic Payment, or Credit Card).

### **For Individuals:**

Register for a login and password at [MNS Portal - Registration](#).

Log in via [MNS Portal - Login](#).

Complete the required information and pay using a credit card.

### **Payment at the Cash Office**

Payments can also be made in person at the Cash Office on the ground floor of One Cathedral Square Building, Jules Koenig Street, Port Louis.

Accepted Methods:

- Cash
- Cheques should be payable in the name of Government of Mauritius, crossed and endorsed with:  
Business Registration Number (BRN) or name of the holder of the Business Registration Card (BRC).

Contact details: name, address, and phone number, which must reach the office by 20 January 2025, 16:00 to avoid late fees.

**Payment by Debit/Credit Cards:**

**Note:** A service charge of 1.725% applies to payments exceeding Rs 25,000.

**Cash Office Opening Hours:**

Weekdays: 09:00 - 15:30

Saturdays: 09:00 - 12:00

**General Notes:**

Please note that payment can be effected anytime **as from 16 December 2024.**

Late Fees: Payments received after 20 January 2025 will incur additional fees.

A comprehensive list of applicable fees is also available on this website.

In the event of heavy rainfall or cyclone warnings (Class III or above), please consult the established protocols.

**Contact Information for further assistance:**

**Phone: 2020600**

**Email: [co.business@govmu.org](mailto:co.business@govmu.org) or [tradeleepayment@govmu.org](mailto:tradeleepayment@govmu.org)**

**Registrar of Companies**

**December 2024**