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# GUIDELINES FOR THE PAYMENT OF YEARLY REGISTRATION FEES

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The online payment guide



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CORPORATE AND BUSINESS REGISTRATION DEPARTMENT  
3rd Floor, One Cathedral Square Building, 16, Jules Koenig Street, Port Louis

## 1. Fees to be paid

Companies operating in Mauritius must pay an annual registration fee at the CBRD or via its online platform:

No.	Types of Companies	Annual Registration Fees
		MUR
1	Small Private company (Turnover not exceeding Rs 10 Million)	500
2	Small Private company (Turnover exceeding Rs 10 Million)	2500
3	Private company (Turnover exceeding Rs 50 Million)	9000
4	Public Company	13500
5	Foreign Company	13500
6	Private Company holding a Category 1 Global Business Licence	9000
7	Public company holding a Category 1 Global Business Licence	13500
8	Foreign company holding a Category 1 Global Business Licence	13500
9	Company holding a Category 2 Global Business Licence	
10	Private company holding a Global Business Licence	9000
11	Public Company holding a Global Business Licence	13500
12	Authorised Company	
13	Dormant Company (Only those companies recorded by the Registrar as being dormant)	2500
14	Société Commerciale including Société Commerciale de fait	9000
15	Domestic Limited Partnership	2500
16	Foreign Limited Partnership	9000
17	Limited Partnership holding a Category 1 Global Business Licence)	2500
18	Domestic Limited Liability Partnership	2500
19	Foreign Limited Liability Partnership	9000
20	Limited Liability Partnership holding a Category 1 Global Business Licence)	2500
21	Foundation (including redomiciliation)	9000

## 2. Documents required

No document is to be uploaded at the time of the yearly registration fees.

### 3. Payment of the yearly registration fees online

Step 1: Login on <https://portalmns.mu/cbris/>

Step 2: Click on 'Pay Yearly/Trade Fees'

Step 3: Go to 'Dashboard' and click on 'Search Pending Fees'

Step 4: Click on 'Yearly Fees' and select the appropriate file no.

The screenshot shows the CBRD portal interface. At the top, it says 'CORPORATE AND BUSINESS REGISTRATION DEPARTMENT COMPANIES AND BUSINESSES REGISTRATION INTEGRATED SYSTEM'. Below that is a 'Search pending fees' section with a currency selector (MUR selected) and a search button. A disclaimer box is present. Below the disclaimer are two tabs: 'Yearly fees' (selected) and 'Trade fees'. Under 'Yearly fees', there is a search bar and a table with columns: File No, Company name, Year, Currency, Amount, File, and Added by. The table contains four rows of data. A red arrow points to the search button, another to the 'Yearly fees' tab, and a third to the first row of the table. On the right side, there is a 'Cart summary' section showing 'MICROCOH HOLDINGS LIMITED' with a total amount of MUR 13,500 and a 'Check amount due' button.

File No	Company name	Year	Currency	Amount	File	Added by
<input checked="" type="checkbox"/> C22242	MICROCOH HOLDINGS LIMITED	2019	MUR	9,000	-4,500	CBROUSRI
<input type="checkbox"/> C22242	MICROCOH HOLDINGS LIMITED	2014	MUR	9,000	-4,500	
<input type="checkbox"/> C22242	MICROCOH HOLDINGS LIMITED	2016	MUR	9,000	-4,500	
<input type="checkbox"/> C2994I	PEACH E-COMMERCE LIMITED	2009	MUR	2,000	1,000	

Step 5: On the left of screen, click on 'Check amount due' and proceed to payment with the **credit card**.

### 4. Timeframe

A receipt is issued online upon receipt of the payment by the CBRD

**Note:**

**Lump payment of yearly registration fees and trade fees can be effected online**