

**PRACTICE DIRECTION (NO. 5 of 2020) PURSUANT
TO SECTION 20A OF THE COMPANIES ACT 2001**

Sending of Annual Report

Practice Direction (No. 1 of 2019) on sending annual report and dated 27 August 2019 is suspended until such time as the Registrar may determine.

In this Practice Direction:-

Covid-19 period has the same meaning as **in the Interpretation and General Clauses Act as amended.**

Post Covid-19 period means such further period, as the Registrar may determine, after the Covid-19 period lapses. (Section 20A).

This Practice Direction is issued pursuant to Section 20A of the Companies Act 2001 and is meant to assist companies to comply with their regulatory obligations in sending of annual reports during the COVID-19 period and post COVID-19 period as the case may be.

1. Companies must inform their shareholders by a communique in at least two newspapers and/or on its website, if applicable, that the annual report is available.
2. A copy of the annual report can be requested by the shareholder to the company secretary and same shall be sent by email or any other electronic means acceptable to the shareholder within 2 working days of the request.
3. Notwithstanding the above, the shareholder shall retain his right to receive a hard copy of the annual report at any time upon request. The hard copy should be sent within 2 working days of such a request.
4. This Practice Direction should be read in conjunction with Practice Direction 4 of 2020. **(Methods of holding meetings and extension of deadline for holding annual meetings during the Covid-19 period and post Covid-19 period).**
5. This Practice Direction is applicable only during Covid-19 and post Covid-19 period.

Dated this May 2020

Registrar of Companies,
Corporate and Business Registration Department
One Cathedral Square Building,
Jules Koenig Street
Port Louis.